



We are hiring. Join our team in a full-time position as

SENIOR CUSTOMER SERVICE SPECIALIST

WEVO Chemical (Asia-Pacific) Pte. Ltd. is located in Singapore and together with companies in Germany, China and the USA, we are operating on an international scale to deliver German product quality around the world. We develop customised resin solutions, adhesives and sealing materials for electrical and electronic components in the automotive, home, engineering and energy sectors. Our success is founded on highly qualified, committed employees and a positive working environment. Your prospects with us are excellent.

Your tasks

- Handle customer requests in the best interest of both customers and company
- Taking a lead position in the customer service team
- Liaise with various internal teams and logistics providers to fulfil customer requests
- Document customer complaints and interact with the related departments
- Collect and consolidate customer forecast data for material replenishment planning
- Work closely with different logistics providers to ensure smooth daily operations
- Handle international import and export management
- Assist in inventory management and stock counting
- Direct reporting to Operations Director

Your profile

- Min. 7 years of work experience in customer service and/or supply chain planning
- Knowledge in supply chain of chemicals is preferred but not necessary
- Experience in international import and export regulations
- Good communication and interpersonal skill
- Excellent organisation skills

- Ability to resolve problems with own initiatives
- Being proactive, responsible, and willing to contribute with your ideas
- Comfortable working with MS Office and common business software
- Excellent verbal and written communications skills in English and Chinese/Hindi/Bahasa

Beneficial skills

- Additional Asian languages are an advantage (i.e. Thai, Vietnamese, Korean)
- Experience with SAP Business One

We offer you

- Working in an international team
- Open-minded work environment where your opinion and ideas are valued
- Structured onboarding program with brief introduction to our product range
- Autonomy in decision-making within your scope of duties
- Attractive remuneration package
- Long-term job perspectives with further training and career development possibilities

We are looking forward to receiving your application. Please send your CV to career@wevochemical.sg
wevochemical.sg